

Current Study Room Policy

There are twelve (12) study rooms and one large conference room that can be reserved by Widener Delaware Law students, faculty and staff. Study rooms are to be booked by groups of 2 or more students, the large conference room (MD Room) can be booked by groups of 6 or more. There are three (3) study rooms that may be booked as a single - Study Room #1, #5, & #12.

Study rooms #1 - #10 and the MD Conference Room are located on the **third floor of the Law Library, Study rooms #11 & #12 are located on the **second floor**. There **must be a minimum of two (2) students using the study rooms (except for Study Room #01, #5, & #12 and the MD Room)**. To book the MD room there must be a minimum of 6 students (first and last names of all students must be provided). Study Rooms may be booked for up to 3 hours **and the hours must be booked consecutively**. **Please do not have the other individual members of your group request timeslots**, they will be denied. This ensures study rooms are used in the fairest way possible.**

The MD Conference Room is also a classroom. Classes and law school sponsored events will take precedence over group study reservations. Every effort will be made to minimize the cancellation of a large conference room reservation, but it may be necessary in certain circumstances. No food is permitted in the MD Room.

Study Room reservations have a ***30 minute grace period***, after which the Study Room will be available for reservation by other groups/person.

The **passes (and keys if needed)** for the Study Rooms and Conference Room are at the Circulation Desk. Please go to the Circulation Desk before going to the Study Room so the pass can be checked out to you. Please return the study room pass (and key) when your reservation time ends. ****This is a good time to check out a dry erase kit.****

You may be asked for your Study Room approval email, so please retain it.